

BΦM

Beta Phi Mu, Pi Lambda Sigma



“Librarians Unlimited” Professional Development Grant

The Beta Phi Mu/“Librarians Unlimited” Professional Development Grant is funded by a generous donation from “Librarians Unlimited” resulting from their organization disbanding. The executive committee of Beta Phi Mu, Pi Lambda Sigma chapter decided to create this grant to offer continuing education and professional development grants to our local chapter membership. Grants are available in amounts ranging from \$50.00 to \$250.00 to attend a continuing education or professional development event appropriate to the goals of Beta Phi Mu, the Library and Information Studies Honor Society. Grants will be awarded until the donated funds are exhausted.

APPLICATION GUIDELINES:

- ✚ Multiple grants will be awarded from this fund. Grant amounts can range from \$50.00 (minimum) to \$250.00 (maximum).
- ✚ All applications should be submitted at least one month prior to the event’s registration deadline. Incomplete applications, applications lacking disclosure of financing expected from other organizations, and applications submitted after the deadline will be ineligible for consideration.
- ✚ Grants are awarded on a reimbursement system. Once a grant is awarded, winners must submit associated receipts within 30 days of attendance at the event to receive funds.
- ✚ To be eligible for a grant, applicants must be current members of Beta Phi Mu, Pi Lambda Sigma chapter, with current year’s dues paid at the time application is made.
- ✚ Members of the “Librarians Unlimited” Professional Development Grant Committee will be responsible for awarding all monies. Committee members, as well as Beta Phi Mu officers and board members, are ineligible to receive grants during their tenure.
- ✚ Grants are non-transferable.
- ✚ If for any reason the grant winner cannot attend the designated event, the winner is required to inform the BPM/LU Professional Development Grant Committee as soon as possible.

APPLICATION PROCESS:

- ✚ Complete the Beta Phi Mu “Librarians Unlimited” Professional Development Grant application form.
- ✚ Submit completed form, along with a copy of your completed event registration form, to:
 - BPM/LU Professional Development Grant Committee
 - c/o Andrea Rabbia
 - H. Douglas Barclay Law Library
 - Syracuse University College of Law
 - Syracuse, NY 13244-1030

- ✚ Within 30 days of attendance at the designated event, the applicant must submit original receipts to:
 - BPM/LU Professional Development Grant Committee
 - c/o Andrea Rabbia
 - H. Douglas Barclay Law Library
 - Syracuse University College of Law
 - Syracuse, NY 13244-1030

FACTORS CONSIDERED:

- ✚ Financial need and/or lack of financial assistance from employer.
- ✚ Relevance of designated event to the goals of Beta Phi Mu, the Library and Information Studies Honor Society.
- ✚ Applicants expressed interest in the particular subject matter of the event.
- ✚ Preference will be given, but not limited to, individuals who have been members of Beta Phi Mu, Pi Lambda Sigma chapter for five years or less as well as to those who are financially unable to attend.

BΦM

Beta Phi Mu, Pi Lambda Sigma



“Librarians Unlimited” Professional Development Grant

Deadline for application is one month prior to the event’s published registration deadline.

Name: _____

Employer: _____

Position: _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____

Designate the professional development event you are requesting a grant to support your attendance. Please attach flyer, brochure, or electronic announcement, along with any additional pages to provide the committee with the most complete information.

Title of event: _____

Date(s) of event: _____

Location of event: _____

Attach a separate page with your answers to the following questions:

1. How do you believe you will benefit from attendance at this meeting?
2. How do you believe your library community will benefit from the information you receive from attending this event?

Please provide a breakdown of the funds requested in U.S. dollars. All grants are made on a reimbursement basis upon presentation of receipts. Expenses covered through employers or other organizations are not eligible for grant reimbursement and must be disclosed below.

Category	Expected Cost	Support from Employer or Other Organizations	Personal Contributions	Amount Requested from Beta Phi Mu, Pi Lambda Sigma
A. Registration/tuition funds	\$	\$	\$	\$
B. Travel expenses:				
Mileage: ____ miles at current IRS rate (\$.485 per mile for 2007)	\$	\$	\$	\$
Plane/Train/Bus	\$	\$	\$	\$
Other (specify)	\$	\$	\$	\$
C. Lodging	\$	\$	\$	\$
D. Meals	\$	\$	\$	\$
E. Total Requested USD (Minimum is \$50.00. Maximum is \$250.00)	\$	\$	\$	\$

Please list additional organizations that you expect to support you attending this event (such organizations should be reflected in the chart above):

I acknowledge that the information provided is accurate. If I receive this grant, and for any reason cannot attend, I understand that I am required to inform the BPM/LU Professional Development Grant Committee immediately. In addition, I understand that I am required to submit original receipts for reimbursement within 30 days of attendance at the designated event.

Applicant's signature _____ Date _____

Please send your completed application to:
 BPM/LU Professional Development Grant Committee
 c/o Andrea Rabbia
 H. Douglas Barclay Law Library
 Syracuse University College of Law
 Syracuse, NY 13244-1030